



**UNICORN**

THE UK'S THEATRE FOR YOUNG AUDIENCES

# INFORMATION FOR TEACHERS

A VISIT TO THE UNICORN CAN BE AN INSPIRING, MEANINGFUL AND EXCITING EXPERIENCE FOR YOU AND YOUR PUPILS – THE FOLLOWING INFORMATION IS DESIGNED TO MAKE YOUR TRIP TO US AS ENJOYABLE AND STRAIGHTFORWARD AS POSSIBLE.

# PLANNING YOUR VISIT

## BOOKING TICKETS

To book, either call the Box Office team on **020 7645 0560** or fill out **a booking form**. You'll then be emailed an invoice followed by a booking confirmation once the tickets have been paid for.

### Fee-paying school prices

Standard tickets are £12 per pupil, with one teacher free per ten booked, And no booking fee!

### Non-fee-paying school prices

Standard tickets are £10 per pupil, with one teacher free per ten booked. And no booking fee!

### Unicorn Schools Club (open to non-fee-paying schools)

- £8 per pupil: 100 – 200 tickets
- £7.50 per pupil: 201 – 500 tickets

Contact us for more information.

**Subsidised tickets:** We are often able to offer free or part-subsidised tickets to schools who are unable to book a trip due to financial barriers. Get in touch to find out more.

**Booking more than 8 weeks in advance? We are happy to provisionally reserve your tickets for 7 days.**

## PAYMENT DUE DATES

Payment must be received four weeks after the booking has been made. For bookings that are made less than eight weeks in advance, payment must be made within a week of booking.

## EXCHANGE AND CANCELLATION POLICY

Exchanges can be made to another performance time or date up to eight weeks in advance of the show date. If your school cannot attend a booking and you give us more than eight weeks notice, we may be able to offer a credit note. If your school cannot attend and it is less than eight weeks to the date of the performance, we unfortunately cannot issue a refund, exchange or credit voucher.

## ACCESS

Please inform the box office as soon as possible if any of your group requires additional assistance, such as wheelchair accessible seating or sound amplification headsets. We also run specific access performances throughout the year - see **our website** for more information.

## RISK ASSESSMENT FORM

A risk assessment form will be included in the confirmation email that the Box Office will send you.

## LUNCH

Unfortunately our foyer isn't large enough for us to allow school groups to reserve an area for lunch, but you are welcome to eat packed lunches if there is space on the day. If it's warm, there are plenty of outdoor spaces nearby at The Scoop or at Potters Fields with great views of the Thames and Tower Bridge.



# GETTING HERE

**UNICORN THEATRE, 147 TOOLEY STREET, SE1 2HZ**



Our nearest tube is London Bridge – between a 5–10 minute walk away depending on leg length!

Coach parking is available on Tooley Street. The coach bays provide a safe, riverside meeting place for groups close to HMS Belfast. There is also coach parking available at Southwark St and Tower Hill. Set down and pick up only is available from The English Grounds at More London ([click here for details](#)).

We advise schools to arrive 30 minutes before the show starts so that you have time to pick up your group ticket, make use of the Unicorn facilities and get seated.

The theatre doors usually open around 10 minutes before the show starts and seating is unreserved – our usher team will help your group to get settled in.

Please be aware that we have strict latecomer policies, and if you arrive late you may not be allowed into the auditorium.

# AT THE THEATRE

We want your pupils to respond throughout the performance, which means we don't mind at all if they are quite vocal or energetic. In fact, we actively encourage our audiences to laugh, respond, clap and cheer during our shows – we want to create a space that is different from school, where the normal rules are bent just that little bit. So please don't feel your class has to watch the show in silence – in fact we encourage the opposite, and want them to feel this is their space where they get to make some of the rules.

## KEEPING YOU SAFE

We have been granted the Society of London Theatre & UK Theatre's 'See It Safely' mark, which certifies that we are complying with the latest government and industry COVID-19 guidelines, to ensure the safety of our staff and audiences. We will continue to update our website with the latest information.

There are only three things we ask in the auditorium, of both teachers and pupils:

## NO PHOTOS · NO PHONES · NO FOOD

We do allow drinks (hot drinks must have a lid) during the show.

# AFTER YOUR VISIT

We love to hear what pupils and teachers thought about the shows – please do fill out our quick post-show surveys, and feel free to send us feedback by emailing [schools@unicorntheatre.com](mailto:schools@unicorntheatre.com), phone (**020 7645 0544**) or tweet your thoughts and questions to [@unicorn\\_schools](https://twitter.com/unicorn_schools) and we'll always reply.

# MAKE THE MOST OF YOUR TRIP

## FREE TEACHER CPD & TEACHER RESOURCES

Many of our shows have FREE accompanying resource packs with activities and CPD training days for teachers that will help prepare your pupils for their visit and introduce them to some of the key ideas or themes in the show. Resources can be downloaded from the **Primary** or **Secondary Schools** section of our website. Our website also has lots of interesting backstage information about our shows to get your pupils excited about their visit; look out for photos, video trailers and interviews with the directors.

